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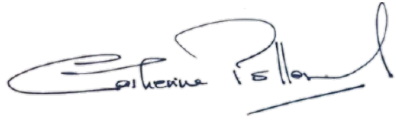
DATE: 26 March 2020

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REFERENCE:

THROUGH:

S/C DE:



FROM: Catherine Pollard, Under-Secretary-General

DE: for Management Strategy, Policy and Compliance

SUBJECT: **Additional delegation of authority in the administration of the staff**

OBJET: **regulations and rules**

1. I am pleased to inform you that the Secretary-General has decided to issue you, in your capacity as Head of Entity, an additional delegation of authority in the administration of the staff regulations and rules pursuant to ST/SGB/2019/2, entitled "Delegation of authority in the administration of the Staff and Financial Regulations and Rules." This additional delegation complements the Instrument of Delegation that you have already accepted in the Delegation of Authority Portal.

2. This additional instrument delegates to you the authority to terminate the appointment of a staff member if the necessities of service require reduction of the staff, in accordance with staff regulation 9.3(a)(i) and staff rules 9.6(c)(i) and 13.1. It also delegates the authority to decide to offer and approve agreed separation packages, including payment of termination indemnity and enhanced termination indemnity to staff up to and including the D-2 level, in accordance with staff regulations 9.3(c) and 9.3(d), Annex III to the staff regulations, and staff rules 9.7(d), 9.8(d) and 13.1.

3. I would like to draw to your attention that all decisions on separation packages have to be made taking into consideration the availability of funding and subject to instructions, if any, issued in the context of liquidity management.

4. A copy of this additional instrument, setting out the specific authorities being delegated to you, is attached for ease of reference. The formal delegation, which you must accept, will be granted to you shortly (with a copy to your entity's portal administrator) in the online Delegation of Authority Portal accessible in Unite Self Service. You will also be able to sub-delegate through this Portal.

5. Should you have any questions concerning any of the above or any other aspect of delegation of authority, kindly contact Mr. Christophe Monier (monier@un.org). If your portal administrator or other staff in your entity needs any support, they may contact the Monitoring of Delegation of Authority team via email at btad-md@un.org.

cc: Ms. Maria Luiza Ribeiro Viotti
Mr. Atul Khare
Mr. Robert Piper
Mr. Christophe Monier

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